

April 9, 2018

Proposal Evaluation Summary

Compliance Audit of PSM Programs – RFP #PUR0118-125

Proposals opened March 21, 2018

Evaluators: Mike Kuntz, Utilities Environmental Manager; Tariq Baloch, Water Utility Plant Manager; Roy Hesemann, WPC Plant Manager

Proposals received in alphabetical order:

Firm Name	Location	Financial Proposal	Total Score
HDR Engineering, Inc.	Cedar Rapids, IA	\$14,000	853.4
Z2 Safety Solutions, LLC	Omaha, NE	\$11,100	853.4

1. HDR Engineering, Inc.

Criteria	Points
Qualifications and Experience (40%)	320.0
Financial Proposal (40%)	266.8
Responsiveness (20%)	166.6
Local Preference Points	100.0
Total Evaluation Points	853.4

Facts:

- Excellent qualifications and project specific experience
- Firm has a local presence and familiarity with facilities from performing previous audits and other projects for the City
- Proposal clearly presents specific experience of the three (3) individual team members to be assigned to the project
- Competitive financial proposal
- Clear understanding of project with detailed approach that meets the City's timeline

2. Z2 Safety Solutions, LLC

Criteria	Points
Qualifications and Experience (40%)	320.0
Financial Proposal (40%)	360.0
Responsiveness (20%)	173.4
Local Preference Points	n/a
Total Evaluation Points	853.4

Facts:

- Excellent qualifications and project specific experience
- Familiarity with facilities from previous work with the City
- Proposal clearly presents specific experience of the one (1) individual to be assigned to the project
- Very competitive financial proposal
- Clear understanding of project with detailed approach that meets the City's timeline

Recommendation for Award:

Scoring of the two proposals by the evaluation team as outlined in the RFP resulted in a tie. In accordance with City policy the project has been awarded to the local firm, HDR Engineering, Inc. to perform the compliance audits for the Utilities Department.